

**KIONA-BENTON CITY SCHOOL DISTRICT NO. 52
1107 GRACE AVENUE
BENTON CITY, WASHINGTON 99320**

**Board Minutes of
Monday, September 9, 2013**

Members Present: Tim Cook, Chairman
Charles T. Gray, Director
Wayne Elston, Director
Dan Raap, Director
Rom Castilleja, Secretary to the Board
Kimberly Scott, Executive Director of Financial Services

Members Absent: Jill Renz-Whitman, Director

Visitors: See attached.

CALL TO ORDER

Chairman Cook called the regular meeting to order at 7:00 p.m. the District Office.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance conducted.

DELEGATIONS – None.

PROPOSED CONSENT AGENDA

There was Board discussion regarding adding b) Board Appointed Position under New Business and move Board Member Resignation to f) under Proposed Consent Agenda. The Proposed Consent Agenda was amended to include Jill Renz-Whitman's resignation.

Minutes from August 26, 2013 and September 4, 2013

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment.

AP General Fund- \$169,989.26	Vouchers 1000, 1001, 1002, 1003
AP ASB Fund - \$16,612.88	Vouchers 1000, 1001, 1003
AP Capital Fund - \$3,332.40	Vouchers 1000, 1003
Warrants 105544-105583	

Mrs. Kim Scott indicated that Voucher 1004 listed on the agenda was incorrect and was not part of the accounts payable vouchers for this meeting.

A motion was made to approve the consent agenda as amended by Director Gray and seconded by Director Elston.

Unanimous vote to approve the consent agenda as amended with a 4/0 vote.

UNFINISHED BUSINESS

ASB Gold Cards

Mrs. Kim Scott addressed the Board with information received from the ASB. The ASB had held a meeting and provided minutes for their approved admission fees. The ASB approved to sell a Middle School gold card sticker for \$20 to attend the High School games. They also approved a \$90 family season pass for a family of four (4); each additional family member would cost \$10. There was Board discussion regarding the length of the season. The Board requested clarification as to whether the pass was for all sports or if for only fall sports. Mrs. Scott then presented the Board with a new fee. The fee of \$2 is intended as a service fee for to process credit/check cards related to the new online program that is in the process of being implemented. Director Gray asked about the security of the site and Mrs. Scott stated it was secure. She indicated that the District has started the changes; getting things in place and training staff. The Board asked about the ability of having the ability to swipe cards. Mrs. Scott explained that would be an additional cost and something that could be made available at the building level later. The Board again expressed that it did not want to assume that a season pass was an annual pass asked that this be clarified.

Benton City Clinic

Superintendent Castilleja updated the Board on the status of the Benton City Clinic lease. He indicated that there was a legal issue with the agreement as it states the sale at the end of the lease. The Superintendent stated that the Prosser Hospital Boards lawyer indicated that it could not agree to sell at a floating price. If the Board were to sign it would have to pay a much higher price than the depreciated price after the seven (7) year lease. The Board asked if it would be possible to have a letter of intent with the lease agreement indicating the purchase at the depreciated value. Director Raap asked if the depreciation table be included in the intent letter and this letter be referred to in the lease agreement. Superintendent Castilleja indicated that Ms. Peterson with the hospital suggested as well in waiting to see what the agreement said regarding modifications. Chairman Cook expressed that he would not be interested in the lease if no modifications could be made. Director Raap stated he would like to see the cost/depreciation information first before making that type of decision. Superintendent Castilleja indicated he would contact Ms. Peterson about the proposed lease language.

NEW BUSINESS

School Assessment Scores Presentation

Vance Wing was absent due to athletic duties; however Superintendent Castilleja shared that the Board workshop his past week covered the assessment material and there was discussion on improving student achievement. He indicated that the building principals would be working on this. Director Raap asked when the Board would receive another update. It was discussed that it would be reasonable to look at it at least on a quarterly basis. There should be three (3) more reviews during the rest of the year for the school improvement plan.

Board Member Appointment

Superintendent Castilleja indicated that Chairman Cook asked that this be an agenda item. As Jill Renz-Whitman had resigned from the Board, Chairman Cook made contact with the Benton County Auditor's office regarding appointing the person that was running unopposed for the position that Mrs. Renz-Whitman vacated. He indicated that Stuart Holmes with the Auditor's Office confirmed that it would only take three (3) Board members to sign the appointment form. Superintendent Castilleja indicated that he only wanted the Board to be aware of current policy and not creating a conflict with policy. Director Raap indicated that this was his only concern. He wanted to ensure that the Board was not voiding out policy by processing this appointment although it was under very rare circumstances. Directors Elston and Gray indicated they were okay with the appointment. Director Gray suggested that the appointment become effective for the second meeting of the month due to many existing issues. Director Raap agreed that would be appropriate. There was further Board discussion and it would be fine for Leslie Johnson to be appointed, but be recused from voting for this meeting and then attend executive session as informational as it was determined that no business was to follow.

A motion was made to appoint Leslie Johnson to the vacated Board position by Director Elston and seconded by Director Gray.

Unanimous vote to appoint Leslie Johnson to the vacated Board position with a 4/0 vote.

Superintendent Castilleja swore Leslie Johnson in as a member of the Board and she took her seat at the table with the Board.

DIRECTOR'S REPORTS

a. Teaching & Learning/Athletics

Vance Wing excused due to athletic duties.

b. Maintenance & Operations

Robin Frost introduced himself to the Board. He shared that he feels very welcome at the District. Coming from Pasco School District, he is looking forward to working in a smaller school district. He indicated that they have been busy preparing portables for special needs and finishing all the changes to the old District Office preparing it for the developmental preschool.

c. Technology

Troy Jamieson shared with the Board that he was working on a very long list with lots to do.

d. Special Services

Heather Franklin shared that the preschool was looking great and more appealing to students. She invited the Board to the Preschool Open House scheduled for Wednesday next week, 3:00-6:00 p.m. Ms. Franklin indicated there were returning students in addition to new ones. The schedule was Monday, Tuesday, Thursday and Friday with a.m. and p.m. classes. She indicated there were 26 students assigned to the High School resource and there were McKinney-Vento students with applications being processed. Ms. Franklin also indicated that she was working with the school nurse in getting health plans in place and updated. They are also looking at updating policy and procedures to review with the Board. Director Raap indicated that he was very impressed with the packet that he saw that was being sent home with students. Director Elston asked that Ms. Franklin send the Board the information that she was referring to regarding law changes so that the Board could be better informed. There was further discussion regarding some of the law changes and the Board asked about liability for the District when it came to administering medication. Ms. Franklin shared information regarding the new law related to epileptic students use of a nasal spray and indicated that the law protects the administrator of medications in case of an emergency and that it also required that emergency services be contacted.

e. Grants Manager

Joe Lloyd shared that the District was \$200,000 ahead on entitlement grants this year. With these funds, there were paraeducators hired for K-5. As well the District was in the top 20 for a national Department of Agriculture grant. Mr. Lloyd did share that the District did not receive the IPad training lab grant and was waiting to see the reviewer comments which should be sent within 60 days. Director Raap asked about the climate of grants. Mr. Lloyd indicated that it was very competitive and hard to come by. The entitlement grant amount was higher due to the McCleary Decision. The District did have a LAP increase and those funds were being infused into the 4th and 5th grades. Director Gray asked about bringing back the paraeducators. Mr. Lloyd confirmed that was being done as well there was an additional \$14,000 in Migrant/Bilingual funding and the District was looking into hiring extra time.

SUPERINTENDENTS' REPORT

Superintendent Castilleja indicated there would be a news network meeting at the end of the month where he would be bring back information regarding the McCleary decision and the shortfall of funding; not the 1.4

Billion as intended. There would also be discussion regarding current legislation. He also shared with the Board that there was going to be a regional WASDA meeting on October 9 in Sunnyside and asked for the Board to confirm if they wished to attend so registration could be completed.

PUBLIC COMMENTS

Chuck Feth, Middle School Principle wanted to take the opportunity to invite the Board to the annual BBQ at the end of the week and asked for members to come help.

CONVENED

At 7:43 p.m., the Board convened for executive session pursuant to RCW 42.30.110, Section (g) personnel matters, for approximately 40 minutes with no business to follow.

ADJOURNMENT - Regular board meeting adjourned at 8:36 p.m.


Wayne Elston, Director


Dan Raap, Director


Tim Cook, Chairman

 09/26/13
L) Jill Renz-Whitman, Director

Lealie Johnson
Charles T. Gray, Director


Rom Castilleja, Superintendent