

**KIONA-BENTON CITY SCHOOL DISTRICT NO. 52
1107 GRACE AVENUE
BENTON CITY, WASHINGTON 99320**

**Board Minutes of
Monday, July 29, 2013**

Members Present: Tim Cook, Chairman
Wayne Elston, Director
Dan Raap, Director
Jill Renz-Whitman, Director
Rom Castilleja, Secretary to the Board
Kimberly Scott, Executive Director of Financial Services

Members Absent: Charles T. Gray, Director

Visitors: See attached.

CALL TO ORDER

Chairman Cook called the regular meeting to order at 7:00 p.m. at the District Office.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance conducted.

DELEGATIONS

Superintendent Castilleja shared with the Board that the District had received notification that the school buses had received another 100% rating from the Washington State Patrol's annual inspection. He commended Bill Reed for his great work in obtaining this achievement.

FINANCIAL REPORT

Mrs. Kim Scott presented the financial numbers of all fund activity to the Board. Ending fund balance numbers were reviewed and shared. The General Fund balance is \$1,054,992.78, Capital Projects \$14,982.04, Debt Service \$332,423.81, ASB \$279,019.42, Transportation \$41,923.33, and PILT \$62,285.15. She also provided the Board with budget reports for the 2013-14 FY.

PROPOSED CONSENT AGENDA

Minutes from July 15, 2013

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment.

Payroll – Total \$939,589.11; Direct Deposit \$643,652.76; Warrants \$295,936.35; Vouchers 25, 1087, 1088
Warrants 105382-105415
AP General Fund- \$30,016.51 Vouchers 1089, Manual Warrant
AP Capital Fund - \$174.32 Vouchers 1089
Warrants 105381, 105416-105448

Chairman Cook asked some clarifying questions regarding the bear sculpture and funds coming out of Capital. Mrs. Scott clarified that the amount discussed during budget status was through June 2013 so the expense of the bear would not yet be reflected in the balance.

A motion was made to approve the consent agenda by Director Raap and seconded by Director Renz-Whitman.

Unanimous vote to approve consent agenda with a 4/0 vote.

UNFINISHED BUSINESS – None.

NEW BUSINESS

First Reading – Access of District Area

Superintendent Castilleja presented the Board with the Access of District Area policy for first reading. He indicated that if they had any questions or suggested changes to let him know.

First Reading – Storage of Personal Property

Superintendent Castilleja presented the Board with the Storage of Personal Property policy for first reading. He explained to the Board that there was current collective bargaining language pertaining to personal property and storage areas, and the coverage of lost and/or stolen items. There was further discussion on how this property was accounted for. The Superintendent indicated that the CBA language covered a lot of these concerns and could be included in the policy as clarification. He again asked that if there were further questions or suggested changes to let him know.

First Reading - Stipends

Superintendent Castilleja presented the Board with the Stipend policy for first reading. He pointed out that he had incorporated the amount that was voted on during the previous meeting of \$500. There were questions regarding how the Board would be notified and Superintendent Castilleja thought notification from personnel would be the best. There was further discussion about what would constitute a need for a stipend with additional work being the main item.

First Reading – Policy 2414 Community Service

Superintendent Castilleja presented the Board with Policy 2414 Community Service for first reading. He indicated that this policy was being driven by currently passed legislation and what he was providing the Board was a sample of the policy. As well he provided them with Policy 2414 procedures. There was discussion regarding the incentives listed, and what the High School was currently doing. It was suggested that the policy be forwarded to the high school administration for further review and input; and the possibility of expanding the concept(s).

Resolution No. 5-2013 – Budget Adoption

Executive Director of Financial Services Mrs. Scott presented the Board with Resolution No. 5-2013, which outlined the proposed budget for the 2013-14 school year, along with a brief explanation of each fund. At 7:19 p.m., Chairman Cook recessed the meeting and opened up the meeting for public hearing. During that time, information was shared by the Board, Superintendent and Mrs. Scott regarding the McCleary Decision, full day kindergarten, the loss of the Reading Corp, Title I specific spending allowances, and K-3 funding to help struggling learners. Chairman Cook asked about the Debt Service fund and what it was for and Mrs. Scott clarified that it was for the HVAC project. Comments closed at 7:26 p.m.

Chairman Cook reconvened the meeting and there was further Board discussion about the need to work on an infrastructure plan for technology. Superintendent Castilleja indicated that Troy Jamieson is currently working on that project. Mr. Jamieson indicated that he should have information available for the Board by the second meeting in September. He agreed with the Board that this is extremely important especially with the State testing being completed electronically.

A motion was made to approve Resolution No. 5-2013 2013-14 Budget by Director Raap and seconded by Director Elston.

Unanimous vote to approve Resolution No. 5-2013 2013-14 Budget with a 4/0 vote.

PRINCIPAL'S REPORTS

a. KB Elementary

Principal Bernardo Castillo indicated it has been a busy summer. He wanted to welcome Alyce Thompson as the new 5th grade elementary teacher and that there was currently a posting for a .8 Elementary Intervention teacher. Principal Castillo indicated that staff have been busy attending training this summer as well, including a week of PEAK training, GLAD, and Daily 5. He also indicated that the elementary has been busy planning for the changes that are required by the full day kindergarten funding. There are currently 82 kindergartens preregistered and testing is taking place August 15 & 16. Lots of great things going on for the event with help from PTO volunteers. There will be a photo booth for taking the kindergartners picture prior to the start of school and parent tours of the elementary.

b. KB Middle School

Principal Chuck Feth indicated that the middle school staff have been busy as well and participated in the week long PEAK training. He also shared that they would be interviewing for the open Vice Principal position this Tuesday and the ELL position on Wednesday. He indicated that he is looking forward to test scores being released. Director Raap verified the planning of a Board workshop to go over the test scores with the principals.

c. KB High School

Principal Wayne Barrett also indicated that high school staff receiving PEAK training. He indicated that it was great training with good strategies. Principal Barrett welcomed Xia Suter as the new math teacher for the high school and Christy Petty as the new ASB Bookkeeper. He reiterated that they would be interviewing for the Vice Principal and ELL positions. Principal Barrett shared that the air-conditioning was still not working in the high school, but was scheduled to be worked on the following week and currently they were working on the middle school. Chairman Cook asked if it was Apollo doing the work and Superintendent Castilleja indicated he would have to check.

SUPERINTENDENTS' REPORT

Superintendent Castilleja indicated that the District was working with the insurance company regarding the downed freezer in the middle school. He indicated the loss of items was a little over \$2,500. He indicated that he was working with Harlan in Maintenance regarding the air-conditioning issues at the middle school as well as the high school. There was concern over the differing ideas as how to fix one of the units. Superintendent Castilleja indicated that he wanted it in writing that if the one way did not work and the compressor goes down due to that, then the contractor is responsible. He indicated that it would be in the \$15,000 range if totally replaced. Chairman Cook again asked about getting someone in there that knows the system. Superintendent Castilleja then shared that there was currently an RFP for insurance coverage through the Districts brokers. The District is scheduling an informational only meeting regarding the different program; less expensive and it has invited the union's leadership to attend. He indicated that it is not a requirement to attend, but would provide the unions options to discuss and share with its members.

PUBLIC COMMENTS

Joni Ashley asked about inventory concerns and the Superintendent clarified it for her.

CONVENED

At 7:53 p.m., the Board convened for executive session pursuant to RCW 42.30.110, Section (g) personnel matters, for approximately 20 minutes. Chairman Cook indicated that there would be no business to follow.

ADJOURNMENT – Regular board meeting adjourned at 8:50 p.m.

Wayne Elston, Director

Jill Renz-Whitman, Director

Dan Raap, Director

Charles T. Gray, Director

Tim Cook, Chairman

Rom Castilleja, Superintendent

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