

**KIONA-BENTON CITY SCHOOL DISTRICT NO. 52  
1107 GRACE AVENUE  
BENTON CITY, WASHINGTON 99320**

**Board Minutes of  
Monday, April 29, 2013**

Members Present: Charles T. Gray, Chairman  
Tim Cook, Director  
Wayne Elston, Director  
Dan Raap, Director  
Jill Renz-Whitman, Director  
Rom Castilleja, Secretary to the Board  
Kimberly Scott, Director of Financial Services

Members Absent: None

Visitors: See attached.

**CALL TO ORDER**

Chairman Gray called the regular meeting to order at 7:00 p.m. at the District Office.

**PLEDGE OF ALLEGIANCE**

Pledge of Allegiance conducted.

**DELEGATIONS – None.**

**PROPOSED CONSENT AGENDA**

Minutes from April 15, 2013

Leave of Absence: Torrey Borms, PE Teacher; Darlie Keizer, Paraeducator.

Hire: Darin Edwards, MS Math Teacher 13/14 SY

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment.

Payroll \$927,796.73 Warrants total \$295,832.69, Direct Deposits total \$631,964.04.

Warrants 104981-105017. Vouchers 22, 1066, 1067

AP General Fund- \$76,170.00 Vouchers 1068, Manual Warrant (Replacement Warrants)

AP ASB Fund - \$9,861.37 Vouchers 1068

Warrants 104979-104980, 105018-105063

**A motion was made to approve the consent agenda by Director Raap and seconded by Director Renz-Whitman.**

**Unanimous vote to approve consent agenda with a 5/0 vote.**

**UNFINISHED BUSINESS**

**Policies Update**

Superintendent Castilleja addressed the Board about the policies that were still in the process in regards to Social Media and Substitutes. It was suggested to map out the goals for completion. There was a Board

workshop that was previously scheduled and the Superintendent suggested that the Board reschedule to meet for a workshop to address policy examples and propose ideas to have drafted for first reading. It was also suggested after discussion that the workshop be scheduled for May 15, 2013, with the first readings available by the May 28, Board meeting, and next reading to follow in June. Director Renz-Whitman requested more examples to review and Director Raap specifically asked about a policy from Richland School District. Superintendent Castilleja indicated that he would work on compiling the references for review. It was also suggested to reschedule to have the substitute coordinator available to answer questions that the Board may have in regards to the substitute policy. The Superintendent did indicate that he was scheduled to be at TPEP training on May 15; however he would be available by phone to participate.

As per the grading policy, Mr. Vance Wing has been meeting with building leadership along with the grading policy committee and presenting their information for review and input. The committee will be scheduled to present a proposal to the Board at the last meeting in May. From there, suggested changes will be considered for policy update and hopefully send out all information to staff in July.

## **NEW BUSINESS**

### **TPEP Implementation**

Superintendent Castilleja shared with the Board that the TPEP Steering Committee had met the Monday prior and discussed the implementation plan. The meeting went well with many suggestions that would be presented to Association members and then an official presentation to the Board. He also shared that he was scheduled to attend the building staff meetings to also share information as to the status of the implementation of TPEP at the District.

### **Investment Services Agreement**

Mrs. Kimberley Scott presented the Board with an investment services agreement with Benton County. She explained the advantages of the investment agreement to include the increased percentage of return due to the larger pool and there was no charge to participate.

**A motion was made to approve the Investment Services Agreement with Benton County by Director Elston and seconded by Director Cook.**

**Unanimous vote to approve the Investment Services Agreement with Benton County with a 5/0 vote.**

## **DIRECTOR'S REPORTS**

### **a. KB Elementary School**

Principal Jennifer Behrends was absent; however teachers Joni Ashley and Lisa Stade, were present and shared with the Board that the elementary had just completed a successful run with the bicycle program, the Ready for Kindergarten has a great turnout with so many parents in attendance that they ran out of materials. They also indicated that the Roundup was coming up and should be on the reader board, seven parents attended the Aids class, which was more than expected, DARE graduation was scheduled, and promotion ceremonies for 5<sup>th</sup> grade and kindergarten were scheduled for June 5.

### **b. KB Middle School**

Principal Chuck Feth indicated that the Middle School was involved in some sort of testing almost every day. They were very busy with preparing for Camp Wooten. He expressed that he was looking forward to an adventure and spending time with the students. The 8<sup>th</sup> grade promotion ceremony is scheduled for June 6 at the High School gymnasium at 7:00 p.m. There will be more details to follow. Spring sports are in full swing, RBA data meetings are scheduled, and there are approximately 100 of the 115 students scheduled to attend camp.

**c. KB High School**

Principal Wayne Barrett shared with the Board that of the 11 Math COE students, 100% passed. He indicated that May was going to be busy with EOC testing with delayed starts on those days. As well the High School started a new program for seniors to apply for Honor Cords. Each Department has established criteria and will review the application received. Principal Barrett indicated that a list up upcoming events has been routed regarding graduation functions/events and that there were 93 seniors set to graduate with 6-7 in question depending on their current class/grade status.

**SUPERINTENDENTS' REPORT**

Superintendent Castilleja again that the TPEP implementation was discussed during the last Steering Committee meeting. The plan will have to include the starting the provisional/probationary teachers in the TPEP process for this next upcoming year and have it 100% implemented by 2015. He shared that Administration would be attending another TPEP training on May 15.

Superintendent Castilleja also shared with the Board the status of the Field House. He indicated that a lot of work has been completed and if the Board is interested, a walk through can be scheduled. Currently \$60,000 has been spent on the building; plumbing is being completed by volunteers and the electrical and HVAC work is being completed by District staff. There was a question regarding the work being done by the football field, and the Superintendent indicated that it was the telephone company making upgrades.

**PUBLIC COMMENTS**

Angelica Sanchez addressed the Board about concerns regarding the working environment as a substitute with maintenance and custodial. The Board and Superintendent asked her to schedule to meet with him (Superintendent) directly.

There was a question from the audience regarding the agenda and when it is sent out. It was explained that it was sent out once the agenda items were confirmed.

Mr. Bill Adams asked about the status of issues that he previously addressed to the Board. The Superintendent and Principal Feth both indicated that they would be more than willing to schedule to meet with Mr. Adams on Wednesday, if schedules permitted. He was asked to contact the District to schedule an exact date and time.

**CONVENED**

At 7:33 p.m., the Board convened for executive session pursuant to RCW 42.30.110, Section (g) personnel matters. Chairman Gray indicated that no business was expected to follow.

**ADJOURNMENT** – Regular board meeting adjourned at 8:27 p.m.

\_\_\_\_\_  
Wayne Elston, Director

\_\_\_\_\_  
Jill Renz-Whitman, Director

\_\_\_\_\_  
Dan Raap, Director

\_\_\_\_\_  
Tim Cook, Director

\_\_\_\_\_  
Charles T. Gray, Chairman

\_\_\_\_\_  
Rom Castilleja, Superintendent