

**KIONA-BENTON CITY SCHOOL DISTRICT NO. 52
1107 GRACE AVENUE
BENTON CITY, WASHINGTON 99320**

**Board Minutes of
Monday, May 13, 2013**

Members Present: Tim Cook, Vice Chairman
Wayne Elston, Director
Dan Raap, Director
Jill Renz-Whitman, Director
Rom Castilleja, Secretary to the Board
Kimberly Scott, Executive Director of Financial Services

Members Absent: Charles T. Gray, Chairman

Visitors: See attached.

CALL TO ORDER

Vice Chairman Cook called the regular meeting to order at 7:00 p.m. at the District Office.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance conducted.

DELEGATIONS – Superintendent Castilleja shared an update regarding High School sports. He indicated that baseball played on Saturday, tennis was scheduled to play today but was rained out and rescheduled for tomorrow, and a number of track participants were advancing to Districts.

PROPOSED CONSENT AGENDA

Minutes from April 29, 2013

Resignation: Candace Crandall, Paraeducator

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment.

Director Elston had a question regarding grounds supplies on Voucher 1071.

AP General Fund- \$99,975.18 Vouchers 1069, 1070, 1071, Manual Warrant (ACH Issue)

AP ASB Fund - \$12,729.74 Vouchers 1069, 1070, 1071

Warrants 105065-105113

A motion was made to approve the consent agenda by Director Raap and seconded by Director Renz-Whitman.

Unanimous vote to approve consent agenda with a 4/0 vote.

UNFINISHED BUSINESS

Maintenance

Superintendent Castilleja shared with the Board the process that is in place for work order tracking. It provides the principals the ability to check the status of the work order; whether it is completed, pending,

etc... This should help in making the process consistent and provide information back to those that submitted the orders. Superintendent Castilleja did indicate that for this to work it is imperative that there is good communication. The submitters need to be specific enough to ensure the problem gets taken care of. Director Elston asked about who was responsible for turning it in. Superintendent Castilleja indicated that anyone can submit to the building principals and of course the District Office has the capability to submit as well.

The Superintendent also shared that there were issues with some areas regarding broken sprinklers and failing valves. Part of the problem is just coming off of winter and also when a roller was brought in to level fields, several sprinklers and pipes were broken and will need to be replaced. He indicated that the sprinklers that are working are being turned on manually right now so there may be some times when they are on that might conflict with something. He asked that everyone be patient while Maintenance worked through correcting these problems.

Psychology Adoption

Bonnie Flanagan along with Vance Wing presented to the Board the psychology curriculum that they would like to purchase for the District. Currently the books being used are 18 years old and there are not enough for an entire class. Mrs. Flanagan explained that the curriculum they were looking at was more in line with an AP level course, but she felt this was the best option and the visuals are amazing, and they would need 35 books to start. Director Renz-Whitman asked about the electronic capability, and Mrs. Flanagan indicated that it was available, but at an additional cost. Troy Jamieson also shared that one of the concerns would again be the infrastructure issue and the availability of access. There was discussion regarding the number of books needed and Mr. Wing as well mentioned that they would be talking with the publisher about piloting the class in the fall, evaluating the class after that time, and possibly getting the books at a reduced price. Mr. Wing indicated they would report back to the Board on how the pilot worked and cost to continue.

A motion was made to approve to pilot the selected psychology program if used books were available by Director Elston and seconded by Director Raap.

Unanimous vote to approve to pilot the selected psychology program with a 4/0 vote.

NEW BUSINESS

State Budget

Superintendent Castilleja shared with the Board that it was reported that the State Legislature was back in session; however that was incorrect. Only the budget writers were back in Olympia on a rolling recess and that others were on-call to return within 24 hours if needed. He also shared with the Board that the District would also be looking at the budget in relation to May 15 and the impact it will have regarding possible RIF's. The District may send a letter to extend the notification to June 15 due to the lack of a budget. As well, the revenue forecast is not scheduled to come out until June 20 so there would be no guarantee of a budget before then. Superintendent Castilleja and Director Raap indicated that they are scheduled to meet with local legislators within in the next day or two. The hope is that they come out with something by June 15.

DIRECTOR'S REPORTS

a. Teaching & Learning/Athletics

Vance Wing presented during Old Business.

b. Technology

Troy Jamieson shared that they are gearing up for summer. There are some changes in licensing and there is some changes happening with the Project Lead the Way. Director Raap asked about if there is test bed work available. Mr. Jamieson explained that there is not a lot there. Some of the companies have pretty good alternatives. He explained about expanding remote desktop services which will drive the bandwidth increase and the possibility of moving to Microsoft's Dream Spark. Mr.

Jamieson indicated that others were moving to the online model; we have been upgrading our network and have moved to Charter, which like some other companies, is able to provide services much cheaper than K20.

c. Special Services

Heather Franklin shared with the Board that her department was addressing budget issues and were scheduled to meet tomorrow about changes. They were going to discuss paraeducator costs for transportation of preschoolers. As well, there was a concern regarding a McKinney Vento student that is continuing in our District, but now has found a residence in Richland. Ms. Franklin indicated that they are working with Richland School District regarding the students transportation costs so the student can continue the rest of the year in Benton City. She also indicated that they were looking at IEP transitions, one-on-one needs, and the possibility of having an all-day preschool. Director Elston had some questions regarding the age of the preschoolers, and Ms. Franklin confirmed that there were no students under three (3) years of age and that the birth to three (3) children attended the Children's Developmental Center.

d. Grants Manager

Joe Lloyd - excused. Superintendent Castilleja indicated that there was not a lot of new activity as could be seen by the monthly report Mr. Lloyd provided to the Board for review. The Superintendent did indicate that there were two (2) new grants being worked on. He indicated that one was specific on focusing to move on with the AVID program. Director Raap asked if there was an advantage with having AVID already established and trained staff.

e. Maintenance & Operations

Mark Noyes – excused. Superintendent Castilleja shared that the elementary playground work items presented at a previous meeting were almost all complete. He indicated that the only thing he knew of that was still being addressed was the slide area and that Mr. Noyes was researching what material could be purchased to place in the area. It was mentioned the possibility of using the recycled rubber tire product, but there were state requirements that need to be met first and foremost.

SUPERINTENDENTS' REPORT

Superintendent Castilleja updated the Board about all day kindergarten funding, He indicated that state records had been updated and the District is in the qualification range and now waiting on the state to come out with a budget. Director Raap again asked if it mattered about availability of funds being based on having the facilities to accommodate an all-day kindergarten program. Superintendent Castilleja indicated that he has not heard of any support funds that would be provided along with program funding for those that may not have the facilities. He also shared that the District is working on finalizing the perpetual calendar. There was discussion regarding matching up with Tri-Tech. He indicated that we have been working with Kennewick and they had just approved their calendar last week. It looks like there will be two (2) full weeks for winter break and spring break will fall March 31 through April 4. A memo of understanding will be needed with the KBEA if that is the week that is settled on. Superintendent Castilleja indicated that administration would be attending TPEP training this coming Wednesday and Thursday.

PUBLIC COMMENTS

Connie Meredith asked why the grass was in such poor shape outside the 1st grade door and she indicated the hill close to her house looks horrible. She stated another teacher took students out and indicated that grass was so bad that she had to bring the students back indoors. She also stated that the tall weeds around the old District Office were not presentable.

Vic Englehart asked about the workshop scheduled for Wednesday. It was shared that the Board would be working on proposed policies and changes. Director Elston indicated that he felt that they were not at the stage for First Reading.

Tom Haughton wanted clarification that maintenance was working on leaking roofs, faucets, etc... and extra employees have been brought in to assist with the many problems they have to work on. It was confirmed that there were four (4) staff working and substitutes called in as needed.

CONVENED

At 8:00 p.m., the Board convened for executive session pursuant to RCW 42.30.110, Section (g) personnel matters. Vice Chairman Cook indicated that there was personnel business to address. At 8:11 p.m. the Board reconvened and indicated that no decision was needed.

ADJOURNMENT – Regular board meeting adjourned at 8:11 p.m.

Wayne Elston, Director

Jill Renz-Whitman, Director

Dan Raap, Director

Tim Cook, Director

Charles T. Gray, Chairman

Rom Castilleja, Superintendent