

**KIONA-BENTON CITY SCHOOL DISTRICT NO. 52
1107 GRACE AVENUE
BENTON CITY, WASHINGTON 99320**

**Board Minutes of
Monday, January 14, 2013**

Members Present: Tim Cook, Vice Chairman
Wayne Elston, Director
Dan Raap, Director
Rom Castilleja, Secretary to the Board
Kimberly Scott, Executive Director of Financial Services

Members Absent: Charles T. Gray, Chairman; Jill Renz-Whitman, Director

Visitors: See attached.

CALL TO ORDER

Vice Chairman Cook called the regular meeting to order at 7:00 p.m. at the District Office.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance conducted.

DELEGATIONS – None.

Superintendent Castilleja requested to add item F) Extension of Retirement Stipend submittal through January 24, 2013 to the Consent Agenda.

PROPOSED CONSENT AGENDA

Minutes from December 17, 2012

Retirements: Sharon Brandon, High School Teacher; Barb Thomas, Middle School Teacher;

Linda Shuler, Elementary Teacher; Bonnie Hagins, Para Educator.

Leave of Absence: Jo Carlson, Transportation

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment.

There were minimal questions regarding invoices and these were clarified.

AP General Fund- \$77,805.23	Vouchers 1044, 1046
AP ASB Fund - \$3,411.15	Vouchers 1044, 1046
AP Debt Service Fund - \$171.29	Voucher 1044

A motion was made to approve the consent agenda to include the extension of Retirement Stipend Submittals by Director Raap and seconded by Director Elston.

Unanimous vote to approve consent agenda with a 3/0 vote.

UNFINISHED BUSINESS

Evaluation Model

Superintendent Castilleja readdressed the Board regarding the evaluation model that the principals had selected. Additional information was provided to the Board as requested during the last meeting for review.

The Superintendent again indicated that the principals had selected the AWSP Model as it aligned with the Danielson Model that certified staff would be using.

A motion was made to approve the use of the AWSP Evaluation Model for principals by Director Raap and seconded by Director Elston.

Unanimous vote to approve the use of the AWSP Evaluation Model for principals with a 3/0 vote.

NEW BUSINESS

InTouch Web-Based System

Kim Scott presented to the Board some information regarding the possibility of combining with other area schools in the implementation of the InTouch web-based system that would allow online payment and receipting features for the District. The District is already using the InTouch Receipting module and this would just be an added feature. Currently the only web-based payments received by the District were for Food Service through Meal Time. The new system would allow parents to go online and purchase items, pay fees, etc... The option would also allow parents with more than one student in different buildings to take care of any payments at one location. Mrs. Scott indicated that the licensing cost would be under \$2,000 and if working with the other area schools, the District could save on training costs. There was also discussion regarding the merchant fee and if the District would absorb the fee or make it part of the users cost. The Board asked Mrs. Scott to submit additional information about the system and costs associated with its implementation for their review.

Social Media Policies

Superintendent Castilleja presented the Board with social media policies from three (3) other Districts for their review. There was discussion regarding the Quincy School Districts policy and those present concurred that it was a good reference; however the Board requested that the Superintendent contact Quincy School District to gather additional information on how the policy was working and if there were items that they would like to change or address regarding their policy.

Contract Extension

Superintendent Castilleja asked the Board to address the modified contract submitted by Eric Nordlof, which addressed additional services to be provided for the District and the additional charges for such services. The Superintendent reminder the Board that this contract would save the District money as Mr., Nordlof would be providing lawyer services in addition to handling labor management issues at an extremely reasonable rate. There was discussion regarding approving the contract or waiting until the next Board meeting and Director Raap indicated that it has been under review for some time and the Board should try to expedite the process.

A motion was made to table approval of Eric Nordlof's contract by Director Elston and seconded by Vice Chairman Cook.

Vote to approve tabling approval of Eric Nordlof's contract with a 2/1 vote.

DIRECTOR'S REPORTS

a. Teaching & Learning/Athletics

Vance Wing presented the Board shared with the Board current information regarding the adoption of curriculum for K-5. As well, there is Psychology curriculum available for review by the Board and public and Jennifer Oliver and Jolyn McCarty are reviewing health curriculum. He also shared information regarding the status of the Reading and Math Benchmark assessments.

Mr. Wing shared that athletics are also going well. He indicated that High School wrestling placed at a recent tournament, and that Cristian Aguilar and Bailey Schroeder were both recognized for surpassing the 1000 point mark for basketball. He explained that both wrestling and basketball were progressing to Districts. As well, a sportsmanship banner has been placed at the High School to promote good sportsmanship; which he indicated is a positive thing for the athletic program. Mr. Wing also shared that the Middle School has 44 students participating in wrestling. Of those, eight (8) were female and 36 males. He attributes this to the coach and community support to include the Hard Core Wrestling group. Mr. Wing indicated that the middle school as well had 29 girls turn out for basketball.

b. Grants Manager

Joe Lloyd shared with the Board updates on the Grants in process. He did inform the Board that the District did not receive the large science grant, but they were waiting on another grant he submitted that applied to intermediate level students and was based around hydraulic dynamics. He also shared that the District had approximately \$72,000 in indirect's and that he was keeping a close eye on funds to avoid the fiscal cliff in the event funding was pulled.

c. Technology

Troy Jamieson shared that the District had recently switched to Charter Communications from K-20. This will save the District money and give the District the ability to expand and be more flexible. He also indicated that he had been keeping busy keeping things up and running for finals this week.

d. Special Services

Heather Franklin indicated that she was scheduled to attend Homeless training at the ESD, but due to lack of participation it was cancelled. As such, she has scheduled the ESD liaison to come to the District to conduct training. She also indicated that she was scheduled to attend the Birth-Three Council Meeting and Special Education Director's Meeting. Ms. Franklin also shared that para educator training has been scheduled, providing them multiple opportunities to complete Safe Schools Online training and this past Wednesday, training was provided to address how to report an accident at work and recently an in-service training on how to recognize a seizure and basic first aid steps.

e. Maintenance & Operations

Mark Noyes was absent. There was discussion regarding the new light poles. Director Elston asked Superintendent Castilleja about the availability of a pipe trailer. The Superintendent indicated that they would try to obtain a boom to stand the pole and Mr. Noyes would complete the connection. As well, the Superintendent informed the Board of the restoration work needed at the Bus Garage due to the City doing line work and our location had the least path of resistance. The City has agreed to cover the cost and bids on the work are being gathered. There was discussion regarding insurance coverage and the process of District paying the bills for the work instead of the City's insurance.

SUPERINTENDENTS' REPORT

Superintendent Castilleja addressed the Board regarding traveling out of state to Nevada in February to attend a conference relating to Gear-Up and a scheduled meeting with Federal Education Department to plead their case. Two (2) other superintendents and the Executive Director of WSU Gear-Up will also be attending.

PUBLIC COMMENTS

Jan DeFord addressed the Board about details of Eric Nordlof's new contract. There was discussion about funds that have been spent. Jan was under the impression that \$100,000 had been spent for legal costs and asked the Board what his current contract amount was. Vice Chairman shared that is was for \$20,000. Superintendent Castilleja explained that the amount she was referring too was incorrect and that this was a

projected budget number from a prior meeting. He further explained that Mr. Nordlof's first contract was for labor relations only, not litigation.

CONVENED

At 8:16 p.m., the Board convened for executive session pursuant to RCW 42.30.110, Section (g) personnel matters, for approximately 30 minutes.

ADJOURNMENT – Regular board meeting adjourned at 8:47 p.m.

Wayne Elston, Director

Jill Renz-Whitman, Director

Dan Raap, Director

Tim Cook, Director

Charles T. Gray, Chairman

Rom Castilleja, Superintendent