

**KIONA-BENTON CITY SCHOOL DISTRICT NO. 52
1107 GRACE AVENUE
BENTON CITY, WASHINGTON 99320**

**Board Minutes of
Monday, November 26, 2012**

Members Present: Tim Cook, Director
Wayne Elston, Director
Dan Raap, Director
Jill Renz-Whitman, Director
Rom Castilleja, Secretary to the Board
Kimberly Scott, Executive Director of Financial Services

Members Absent: Charles T. Gray, Chairman (excused)

Visitors: See attached.

CALL TO ORDER

In Chairman Gray's absence, Vice Chairman Raap called the regular meeting to order at 7:00 p.m. at the District Office.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance conducted.

DELEGATIONS – Superintendent Castilleja shared with the Board that three (3) teachers had received National Board certification. They are Judi Harding, Malisa Ibarra, and Laura McClanahan. The Superintendent expressed congratulations and indicated that he would try to schedule a public recognition during the next scheduled Board meeting.

FINANCIAL REPORT

Kimberly Scott presented the financial numbers of all fund activity to the Board. Ending fund balance numbers were reviewed and shared. The General Fund balance is \$1,273,382.71, Capital Projects \$36,522.26, Debt Service \$479,976.70, ASB \$286,021.02, Transportation \$41,809.19, and PILT \$59,132.74.

PROPOSED CONSENT AGENDA

Minutes from November 13, 2012

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment.

There were minimal questions regarding invoices and were clarified.

Payroll \$941,550.23 Warrants total \$295,391.01, Direct Deposits total \$646,159.22. Warrants 104348-104380. Vouchers 13, 1031, 1032

AP General Fund- \$46,605.99 Vouchers 1030, 1035

AP ASB Fund - \$2,261.28 Vouchers 1030, 1035

A motion was made to approve the consent agenda by Director Elston and seconded by Director Cook.

Unanimous vote to approve consent agenda with a 4/0 vote.

UNFINISHED BUSINESS

Early Retirement Notification Stipend

Superintendent Castilleja reminded the Board that annually they have approved \$1,500 stipends for teachers that notify the District of their pending retirement. Vice Chairman Raap clarified why the stipend was provided and the Superintendent also explained that it helps the District to plan for staffing for the coming year and this is a continuation of past practice.

A motion was made to approve Early Retirement Notification stipends for the 2012-13 school year by Director Renz-Whitman and seconded by Director Cook.

There was discussion as to why this was addressed every year and the Superintendent explained that the decision to provide the stipend was based on items such as the current years' budget and availability of funds.

Unanimous vote to approve Early Retirement Notification stipends for the 2012-13 school year with a 4/0 vote.

NEW BUSINESS – None.

PRINCIPAL REPORTS – None.

SUPERINTENDENTS' REPORT

Superintendent Castilleja addressed the Board regarding research of Grading Policy 2420, the student handbook, and examples from another state and their procedures. He indicated that a local area search did not result in much of anything. He also shared WAC references and indicated that this year's handbook was different in regards to what a student was allowed to make up in homework dependent on excused and unexcused absence status. Vice Chairman Raap indicated that he struggles with the idea of not allowing any make up work at all. He indicated that he felt it was important to help the student as much as possible; provide them an opportunity to have some hope in completing; changing; fixing their status. Director Cook shared that he noticed an inconsistency with the handbook and policy, and how it is applied in the classroom. Superintendent Castilleja also indicated there was an inconsistency in the time allowed to turn in make up work. Again, Vice Chairman Raap indicated that should be the District position to encourage all students to succeed, even those that may not have a viable excuse for their absence. There was also discussion regarding participation points and the impact it has on students grades. The Superintendent indicated that options should be looked at and the Grading Committee being facilitated by Vance Wing will discuss these issues when they meet.

PUBLIC COMMENTS - None.

CONVENED

At 7:20 p.m., the Board convened for executive session pursuant to RCW 42.30.110, Section (g) personnel matters, for approximately 30 minutes.

ADJOURNMENT – Regular board meeting adjourned at 7:52 p.m.

Wayne Elston, Director

Jill Renz-Whitman, Director

Dan Raap, Director

Tim Cook, Director

Charles T. Gray, Chairman

Rom Castilleja, Superintendent