

**KIONA-BENTON CITY SCHOOL DISTRICT NO. 52  
1107 GRACE AVENUE  
BENTON CITY, WASHINGTON 99320**

**Board Minutes of  
Tuesday, June 25, 2012**

Members Present: Charles T. Gray, Chairman  
Tim Cook, Director  
Wayne Elston, Director  
Dan Raap, Director  
Jill Renz-Whitman, Director  
Rom Castilleja, Secretary to the Board

Members Absent: Kimberly Scott, Executive Director of Financial Services (Excused)

Visitors: See attached.

**CALL TO ORDER**

Chairman Gray called the regular meeting to order at 7:00 p.m. at the District Office.

**PLEDGE OF ALLEGIANCE**

Pledge of Allegiance conducted.

**DELEGATIONS – None**

**FINANCIAL REPORT**

Superintendent Castilleja presented the financial numbers of all fund activity to the Board in Mrs. Scott's absence. Ending fund balance numbers were reviewed and shared. The General Fund balance is \$1,497,933.74, Capital Projects \$62,440.78, Debt Service \$412,669.21, ASB \$251,653.10, Transportation \$41,770.92, and PILT \$48,822.52. There was discussion regarding the capital projects balance and it was clarified that the sum has not changed much as some of the invoices for the field house project are just starting to come in for payment.

**PROPOSED CONSENT AGENDA**

The Board Minutes from May 14, 2012

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment.

Payroll \$986,671.49	Warrants total \$302,866.01	Direct Deposits total \$683,805.48.	Warrants 103501-103536
AP General Fund- \$1,147,537.06		Vouchers 19, 1060, 1061, 1062, 1063, 1064	
AP ASB Fund - \$16,465.13		Vouchers 1060, 1061, 1062	
AP Capital Projects - \$783.82		Vouchers 1062	

There were questions from Director Elston regarding some of the bills and he and the Board were provided clarification.

**A motion was made to approve the consent agenda by Director Raap and seconded by Director Renz-Whitman.**

**Unanimous vote to approve consent agenda with a 5/0 vote.**

## **UNFINISHED BUSINESS**

### **Operating Procedures for Policy 1620 / Second Reading**

The Board reviewed the changes to the Operating Procedures for Policy 1620. There was some discussion regarding the change. It was also noted that a minor change in wording was needed in the Site Visitation section of the document.

**A motion was made to approve second reading of Operating Procedures for Policy 1620 by Director Elston and seconded by Director Raap.**

**Unanimous vote to approve second reading of Operating Procedures for Policy 1620 with a 5/0 vote.**

### **Policy 2022 Electronic Resources & 2022P Procedures / Second Reading**

The Board reviewed the second reading of Policy 2022 and 2022P Procedures.

**A motion was made to approve second reading of Policy 2022 Electronic Resources & 2022P Procedures by Director Renz-Whitman and seconded by Director Raap.**

**Unanimous vote to approve second reading of Policy 2022 Electronic Resources & 2022P Procedures with a 5/0 vote.**

### **Policy 3207 Prohibited Harassment and Bullying & 3207P Procedures; Policy 3210 Nondiscrimination; and Policy 5010 Nondiscrimination & Affirmative Action**

The Board reviewed the second reading of Policy 3207, Policy 3210, and Policy 5010.

**A motion was made to approve second reading of Policy 3207 Prohibited Harassment and Bullying & 3207P Procedures; Policy 3210 Nondiscrimination; and Policy 5010 Nondiscrimination & Affirmative Action by Director Raap and seconded by Director Elston.**

**Unanimous vote to approve second reading of Policy 3207 Prohibited Harassment and Bullying & 3207P Procedures; Policy 3210 Nondiscrimination; and Policy 5010 Nondiscrimination & Affirmative Action with a 5/0 vote.**

## **NEW BUSINESS**

### **Resolution 7-2012 Technology Surplus**

Superintendent Castilleja presented the Board with Resolution 7-2012 and a printout of all technology items scheduled for surplus. Troy Jamieson indicated that the notices were being scheduled for the paper. The Superintendent also indicated that a sale would be scheduled for the first week of August. Director Raap had some questions regarding the items and if they were usable for use by students with no computers or the library. Mr. Jamieson indicated the items were dated and may not be of use, especially with the type of programs being used currently by our students.

**A motion was made to approve Resolution 7-2012 by Director Raap and seconded by Director Cook.**

**Unanimous vote to approve Resolution 7-2012 with a 5/0 vote.**

### **Superintendent Evaluation**

Chairman Gray addressed the Directors about postponing the Superintendent's evaluation until the second meeting in July. The Board mutually agreed to postpone the evaluation until then.

**PRINCIPAL REPORTS**

No principal reports due to their attendance at the AWSP Conference in Spokane, WA. The Superintendent did indicate they were attending workshops regarding the TPEP and would have information to share at a later time.

**SUPERINTENDENTS' REPORT**

Superintendent Castilleja information about the Common Core Curriculum training. Numerous staff have already attended the training, with a third training scheduled for Spokane, WA in August. More staff will be attending that training as well. The Superintendent also shared that there was a Highly Capable Board / Superintendent Team Workshop coming up and asked the Board to check their schedules and let him know when they may be able to attend.

**PUBLIC COMMENTS** - *Chairman Gray requested that public comments be limited to 3 minutes, no names be used, and to not ask about personnel issues.*

Connie Meredith asked again the Superintendents contract and the 3% cost of living. As well she asked about his evaluation and was reminded that the Board had agreed to postpone it until the second meeting in July. She indicated that there were issues with the copy of the contract she received. The Superintendent indicated if she stopped by he could provide her with the information. Mrs. Meredith asked about the District's use of a particular arbitrator and it was confirmed. She asked about the District Office's summer hours and why staff had not been notified. It was explained that there were no changes to past practice and that the hours were posted on the building as well as on the Districts website. Mrs. Meredith then expressed concerns about the weeds growing outside to the District Office.

**CONVENED**

At 7:26 p.m., the Board convened for executive session pursuant to RCW 42.30.110, Section (g) personnel matters, for approximately 20 minutes. Chairman Gray extended the meeting for an additional 10 minutes at 7:53 p.m. No matters were addressed after executive session.

**ADJOURNMENT** – Regular board meeting adjourned at 8:10 p.m.

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**Wayne Elston, Director**

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**Jill Renz-Whitman, Director**

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**Dan Raap, Director**

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**Tim Cook, Director**

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**Charles T. Gray, Chairman**

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**Rom Castilleja, Superintendent**