

**KIONA-BENTON CITY SCHOOL DISTRICT NO. 52  
1107 GRACE AVENUE  
BENTON CITY, WASHINGTON 99320**

**Board Minutes of  
Monday, February 27, 2012**

Members Present: Charles T. Gray, Chairman  
Tim Cook, Director  
Wayne Elston, Director  
Jill Renz-Whitman, Director  
Rom Castilleja, Secretary to the Board  
Kimberly Scott, Executive Director of Financial Services

Members Absent: Dan Raap, Director

Visitors: See attached.

**CALL TO ORDER**

Chairman Gray called the regular meeting to order at 7:00 p.m. at the District Office.

**PLEDGE OF ALLEGIANCE**

Pledge of Allegiance conducted.

**DELEGATIONS**

Superintendent Castilleja introduced Emily Leist and Caitlyn Sweeney as the student representative's for the School Board and they completed their oath as such. The Superintendent also asked that they sit at the table with the Board.

**FINANCIAL REPORT**

The financial numbers of all fund activity were presented to the Board. Ending fund balance numbers were reviewed and shared. The General Fund balance is \$709,658.30, Capital Projects \$64,304.61, Debt Service \$45,957.79, ASB \$259,281.48, Transportation \$41,753.00, and PILT \$29,710.41.

**PROPOSED CONSENT AGENDA**

The Board Minutes from February 13, 2012

Early Retirement Notices

Payroll \$951,367.36 Warrants total \$307,886.60 Direct Deposits total \$643,480.76. Warrants 102795-102829

AP General Fund- \$136,035.35 Inclusive in Warrants 102830-102886

AP ASB Fund - \$16,644.03 Inclusive in Warrants 102830-102886

There was discussion regarding the early retirement notices. The Superintendent indicated that there was concern expressed regarding the public announcement of the retiree's names as well as the date that a person was still eligible for the stipend. The Board agreed to extend the acceptance of stipend-eligible retirement notices until the March 12 board meeting.

**The first motion was withdrawn. The second motion was made to approve the consent agenda with the amendment to extend the early retirement stipend by Director Renz-Whitman and seconded by Director Elston.**

**Unanimous vote to approve consent agenda with a 5/0 vote.**

## **UNFINISHED BUSINESS**

### **Resolution No. 1-2012 Increase of Capital Project Fund**

Kim Scott presented the Board with Resolution No. 1-2012 Increase of Capital Project Fund which addressed the movement of \$100,000 to Capital Projects as a result of a grant award, which will require an additional increase in appropriation.

Chairman Gray recessed the Board Meeting at 7:09 p.m. to open the meeting to the public for comment. There were comments regarding concern for the funds and how the funds will be spent and/or tracked. Kim Scott explained the process for tracking funds and designated use of funds.

Chairman Gray reconvened the Board Meeting and requested a motion.

**A motion was made to approve Resolution No. 1-2012 Increase of Capital Project Fund by Director Cook and seconded by Director Elston.**

**Chairman Gray asked for individual verbal votes from the Board and they unanimously approved Resolution No. 1-2012 Increase of Capital Project Fund with a 4/0 vote.**

### **Snow Make-Up Days**

Superintendent Castilleja presented the Board with two (2) dates to be the designated snow make-up days. After making the appropriate contact with all union representatives, March 16 and May 25 were selected as the dates. By using these dates for make-up, it would keep the school year from extending to Monday, June 11. It was the consensus of the Board that these dates will work and the school calendar adjusted to reflect the changes.

## **NEW BUSINESS**

### **Policy 6217 Travel Rules & Regulations Update**

Superintendent Castilleja presented the Board with an update of the rules and regulations for the travel policy. The changes were discussed and reviewed.

**A motion was made to approve the update to rules and regulations for Policy 6217 Travel by Director Cook and seconded by Director Renz-Whitman.**

**Unanimous vote to approve consent agenda with a 4/0 vote.**

### **Policy 6213 Travel – First Reading**

Superintendent Castilleja presented the Board with Policy 6213 Travel for first reading. There was discussion regarding out of state travel and the requirements for such travel. The Board requested that all out of state travel be submitted for their approval 30 days prior to the registration deadline. As well, the policy, and rules and regulations should be updated to reflect this change and the current policy 6217.

## **PRINCIPAL REPORTS**

### **a. KB High School**

Principal Wayne Barrett updated the Board on the status of the PAC bleacher problem and the High School musical schedule. The musical was able to be moved to Columbia Basin College for last Saturday's performance and the bleacher in the PAC should be fixed by tomorrow so the musical can return to the High School for its Friday and Saturday scheduled performances. He indicated that HSPE testing is scheduled for March 15-16, with the school schedule changing to 11:55 start time for those students not testing. The biggest reason for this schedule change is so there are no distractions during testing. Principal Barrett also shared that science teachers Clark Brown and Mike Neumann visited Toppenish to research their Lead the Way Bio-Medicine program. It is something

they would like to bring to Kiona-Benton City High School. There will be training in the summer and the teachers would become vocationally certified and there would be vocational funds available. The High School would still have two (2) physical sciences available. He also indicated that the Knowledge Bowl regionals were scheduled for tomorrow, so good luck to those attending. He congratulated all winter sports which all were league champions this year. Wrestling obtained 8<sup>th</sup> place in State overall as well as Cruz DelAngel becoming State Champion. Spring sports started today with good turn-outs. Principal Barrett also shared that the High School received the Washington State Achievement Award for overall excellence and special recognition for Language Arts. He indicated that our teachers and students have much to celebrate and our community can be very proud of the work being done.

**b. KB Middle School**

Principal Vance Wing discussed MAP testing and the goal to reach the national level. Middle School staff met with Cathey Bolson from ESD 123 regarding the Math Benchmark Assessment. They reviewed the data and there has been some progress in areas. Jolyn McCarty has put together a spelling bee for the Middle School – great participation and the kids are enjoying it. He indicated that winter sports were wrapping up with sports awards next Monday and spring sports are ready to start. Principal Wing also shared with the Board comparative Step 4 data for semester 1 from 2009-2012.

**c. KB Elementary School**

Principal Jennifer Behrends shared with the Board the elementary highlights for March. She also indicated that staff attended the brain-based workshop on February 21-22. They learned that the brain can and does change. The PTO Family Reading Night is scheduled for March 1 with the first 150 students receiving a free book. Principal Behrends also indicated that the elementary ASB had organized a penny drive to benefit children with cancer which runs through March 9. The year book for this year was going to be full color and could be purchased for \$15 before March 15 and for \$20 after. Also, the Ready for Kindergarten night is scheduled for March 5 at 7:00 p.m. She also indicated that McTeacher night was scheduled for March 27. They would be at two (2) locations the same night. Teachers from grades K-2 will be at Wellsian Way and teachers from grades 3-5 will be at Queensgate from 4:45 – 7:15 p.m.

**SUPERINTENDENTS' REPORT**

Superintendent Castilleja reported to the Board what information he had regarding the PAC bleachers. He indicated that it is a switch problem and they were currently working with the company to have a protective cover placed over the switch to ensure there were no more accidental switches. He also shared that Dave Lake's presentation at the ESD went well with other schools/teachers scheduled to train on making guitars. The Superintendent also shared that the elementary RTI program, which is federally funded also had a component where legislation required a research project. He will be attending the elementary staff meeting to discuss RTI and the project.

**PUBLIC COMMENTS** - *Chairman Gray requested that public comments be limited to 3 minutes. – None.*

Tim Cook Sr. asked the Board about the policy of school visits. He was told to call the principal to schedule a visit. He asked about the status of the middle school carpet issue. He was told the last response the school had received was that the carpet manufacturer indicated that it was not their problem so it was in the hands of the insurance company. He asked about work orders and was told that they are getting completed as before; however with the new system administration was receiving electronic notifications when an order was completed. Mr. Cook also indicated that he had an issue with a Board members conduct during the last meeting and would hope that it was addressed as well as he was still waiting on the Superintendent to provide a set of drawings for the field house being built. The Superintendent indicated that he had told Mr. Cook to speak with Tom Haughton and Steve McGhan, but Mr. Cook felt that the Superintendent should provide the information. Superintendent Castilleja indicated that he would call him when the plans were available.

Cindy Cook asked the Board why it was such an issue regarding providing information about the new building.

**CONVENED**

At 8:25 p.m., the Board convened for executive session pursuant to RCW 42.30.110, Section (g) personnel matters, for approximately 20 minutes. Chairman Gray extended the meeting for an additional 40 minutes at 8:55. No matters were addressed after executive session.

**ADJOURNMENT** – Regular board meeting adjourned 9:35 p.m.

\_\_\_\_\_  
**Wayne Elston, Director**

\_\_\_\_\_  
**Jill Renz-Whitman, Director**

\_\_\_\_\_  
**Dan Raap, Director**

\_\_\_\_\_  
**Tim Cook, Director**

\_\_\_\_\_  
**Charles T. Gray, Chairman**

\_\_\_\_\_  
**Rom Castilleja, Superintendent**