

**KIONA-BENTON CITY SCHOOL DISTRICT NO. 52
1107 GRACE AVENUE
BENTON CITY, WASHINGTON 99320**

**Board Minutes of
Monday, January 12, 2015**

Members Present: Tim Cook, Chairman
Leslie Johnson, Vice Chair
Ivan Howard, Director
Tawny Garrett, Director
Wayne Elston, Director
Wade Haun, Secretary to the Board
Kimberly Scott, Executive Director of Finance
Joe Lloyd, Assistant Superintendent

Members Absent: None

Visitors: See attached.

CALL TO ORDER

Chairman Cook called the regular meeting to order at 7:00 p.m. in the District Board Room.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance conducted.

(Chairman Cook indicated he would like to add to New Business C) Firearms Policy for 1st reading and D) APS quote for Middle School door)

DELEGATIONS

Superintendent Haun asked teacher, Donna Baumgartner, to share the news about her students. Mrs. Baumgartner stated that her students entered a poster contest for the Benton Franklin Transit System and that Prosser students had beat us out, but our student's art work was selected for the calendar that the Benton Franklin Transit System issues to the community. Five students from Ki-Be were selected; 2 from the Middle School, Amanda Worel, Julissa Gonzalez and 3 from the High School, Maria Enriquez, Sarah Sicilia, Jose Chavez-Gomez. Mrs. Baumgartner stated that she will distribute the calendars once they are given to her.

PROPOSED CONSENT AGENDA

Minutes from 12-8-14

Hires: Chera Antos, MS Assistant Girls Basketball Coach; Ryan Antos, HS Assistant Girls Basketball Coach; Amber Smith, Special Services Para #26; Danise Carnahan, Special Services Para #25.

Out of State Travel

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment.

Payroll General Fund - \$1,010,033.68	Vouchers 6, 1028, 1029
AP General Fund - \$215,469.62	Vouchers 1027, 1030,1031,1032,1033
AP ASB Fund - \$12,911.42	Vouchers 1027, 1030, 1031, 1032, 1033
AP Debt Service Fund - \$31.91	Vouchers 1031
Warrants 107569-107650	

A motion was made to approve the consent agenda by Director Garrett and seconded by Director Johnson.

Unanimous vote to approve the consent agenda with a 5/0 vote.

DIRECTOR'S REPORTS

Technology

Director of Technology, Mr. Smith, stated that his department is continuing to work on the wireless upgrade and refreshing all computers around the District. Mr. Smith stated that the tools that are being implemented are working well. For the month of December we have received about 15,000 emails with 3,000 of them being spam, and 600 of them being virus potentials that were blocked. Mr. Smith indicated that he and his staff will continue to monitor those numbers as well. Mr. Smith also indicated that 260 viruses were blocked outside of email as well, so our tools are again working as they should. Chairman Cook asked if our infrastructure is big enough to handle large amounts of Ipads or other devices. Mr. Smith indicated that it didn't have much to do with the infrastructure but more with the access points and that you can only have so many devices per access point. Mr. Smith stated that his department is working on adding more access points to help with the growth of devices being used. Mr. Haun asked if we would be getting more computers for testing this spring and what locations the computers would be used. Mr. Smith stated that as they are replacing computers around the District his staff is reimaging those computers to be used for testing throughout the District. Mr. Haun also asked Mr. Smith to look into getting a cost on about 30+ C.O.W's (computers on wheels), Mr. Smith said he would look into that.

Maintenance/Transportation

Director of Maintenance and Operations/Transportation, Dan Adamson, indicated that at the last Board meeting the boiler wasn't working to its full capacity and had an estimate to fix the issue within a few days of \$10,000-\$11,000, well after having Connell Oil come out and look at the boiler and assessing the issue again the cost was much less and we didn't lose a day of downtime. Mr. Adamson stated that his team has almost 100% completed the Pre-K building and that they are just waiting to finish a bathroom stall and those parts came in today, and his team will be working on it tomorrow. Mr. Adamson indicated that the Elementary School had a small water leak issue over Christmas break and it was repaired and fixed. As of now, Mr. Adamson stated he and his team is addressing small roof leak issues at the Middle School and Elementary School, addressing some safety issues, and will be working on some small projects in the near future that he will keep the Board informed on.

Grants

Assistant Superintendent Lloyd indicated that state testing would be in a transition this year. The High School will be taking both the HSPE and Smarter Balance assessments because we don't want to miss out on a year of data and the Middle School will switch to the Smarter Balance Assessment, which should be a smooth transition. Mr. Lloyd stated that he is currently working on the CPR (consolidated program review report) which includes over 100 documents, which thankfully is down from the 400 documents in the past, and the due date is February 2, 2015. Mr. Lloyd indicated interviews were held for the Districts ESL position that had been open since the beginning of the school year and they were able to make an offer to a former EA that had completed her student teaching as well as hired a para for the Bilingual Department with the money that was saved. Mr. Lloyd stated that he is also looking into a USDA grant for the energy audit. Mr. Lloyd wanted to let the Board know that he would be on loan to the community for at risk kids coming up soon. It's a program that helps at risk kids continue education and explore areas of work.

Special Services

Director of Special Services, Janice Harlow, stated that the Districts ECEAP program was up and running and she would like to thank all of the staff for the countless hours and hard work they put into this to get it up and running on time. Mrs. Harlow stated that Mr. Adamson had his team out at 5 am on the final day to make sure everything was ready to greet the kids that morning. She also wanted to add that Food Services and Transportation is working great and no issues have come up. Mrs. Harlow handed the Board a document, Procedure 2161-P, and would like approval by next Board meeting so she can send the procedure back to OSPI. The procedure is for Special Education and Related Services for Eligible Students. Mrs. Harlow indicated that she had revised a few things to fit our District. Director Elston wanted to thank Mrs. Harlow for

all her hard work and for caring about our Special Education Department. Director Elston indicated that he attended a parent training at the ARC and only heard great things about Mrs. Harlow and wanted to thank her again on behalf of the Board.

UNFINISHED BUSINESS

Buses

Mrs. Scott wanted to indicate that our enrollment is projected to be up by 4 at the end of the year. Mrs. Scott indicated that the projection on the cost of buses would be a bit more because of the difference in sales tax and an upgrade that was mandatory for the buses, so the total cost would be \$443,344.97 and the estimated lawyer fees would be \$1,500 - \$2,500. Chairman Cook indicated he would like to know if we would expect the busses in June, July and August and Mr. Adamson stated that the company would confirm a delivery date here in the next few days.

NEW BUSINESS

Resolution No. 1-2015

Assistant Superintendent Lloyd stated that legislation is increasing graduation requirements and as a District it would be a good idea to apply for the two year waiver as most school districts are doing. Mr. Lloyd indicated that in order to apply for the waiver the School Board would have to approve it.

A motion was made for the approval of Resolution No. 1-2015 by Director Johnson and seconded by Director Elston.

Unanimous vote to approve Resolution No. 1-2015 with a 5/0 vote.

Versatrans

Mrs. Scott stated that Versatrans is an updated bus routing system that works with our student information system and has a phone app. feature for parents that you can track a bus if it's running late, another feature is the maintenance system to track oil changes and submit tickets for buses needing something fixed which would then work as a tracking tool for updates and amounts going into each bus. The onetime cost is \$14,301.00 and most of that being training for staff. Director Johnson wanted to know how the system would update and Mrs. Scott indicated it would be by GPS as we have now currently on the buses. Mrs. Scott also indicated that it would be a \$300.00 a year savings and that transportations budget would cover the cost. Director Johnson stated that she would like to know if the cameras where streamed and Director Elston indicated he would like to know if all the cameras are up and running in the buses. Mr. Adamson indicated that you can't live stream the cameras and that all but 1 bus has working cameras.

Mrs. Scott also indicated that the district is looking into upgrading the student information system for the District. Last month Mrs. Scott, Mr. Smith and Mr. Den Boer attended a training and really felt that it would benefit our district. The total cost would be \$18,481.95 with all of the training and the District could possibly cut down the cost for training by partnering with other districts that are also switching systems. Mrs. Scott also indicated that upgrading wouldn't cost the District much more it would just be the initial startup fees. Mr. Smith, Director of Technology, stated that it was a saving because it's a hosted system and it would improve our recovery system as well. Director Johnson indicated that she would like to know when the training would be held and can we access this system if our internet goes down. Mr. Smith stated that no we would not be able to access if the internet goes down, but that all 3 products we are looking into can be accessed at once and is much easier and user friendly. Assistant Superintendent Mr. Lloyd stated that we have been on this platform for about 20years and the future is moving to web-based, which would eliminate any documentation being lost. Mrs. Scott indicated that a presentation would be held on January 27th in the afternoon to go over the benefits of the system. Mrs. Scott also stated that implementing this system wouldn't be until next school year to make the transition smooth.

Mrs. Scott indicated another program that the district might be willing to pilot through Data Solutions is also linked with the new student information system and would have a variety of tools for assessments and reports needed throughout the District.

Firearms Policy 1st Reading

Chairman Cook handed out the initial policy to the Board members for review. Director Johnson indicated that all the titles in the document need to be the same and would like Mr. Nordlof to look it over. Chairman Cook again asked the Board to look over the policy and review it.

APS

Chairman Cook handed the Board a quote from APS, Advanced Protection Service, to secure the front of the Middle School. Chairman Cook stated that this was a good price to get the door installed and taken care of. Mr. Adamson stated that the quote had everything the District is looking for and we would have no issues with the fire marshal either. Director Johnson asked if a button had to be pushed to allow someone to enter and if the raptor system was being put in also. Mr. Adamson confirmed that those things were in the works.

Mrs. Scott asked if Mr. Haun could sign the Versatrans contract and Chairman Cook said yes.

SUPERINTENDENT REPORT

Superintendent Haun stated that it was School Board appreciation month and wanted to thank the Board for all they do for our District and that cupcakes were out in the foyer for everyone. Mr. Haun also wanted to thank everyone involved in getting the Pre-K building up and running; he appreciated all the long hours and teamwork it took to get this great program up and running.

PUBLIC COMMENTS

Audience member Heather Duncan stated that she was organizing a public forum on Wednesday January 21, 2015 at 7:00pm at the PAC to present info about the upcoming Levy. Heather stated that most people aren't aware of the election coming up and would like to change that by having this forum. Heather also indicated that she would be willing to help with spreading the communication that was needed. Heather also stated that the Chamber and EDC has started an email blast so if anyone is interested to contact her via Facebook or at the Chamber. Heather also invited all or the District to become members of the Chamber in Benton City and would love input on other activities around the community. Chairman Cook stated that a few more informational dates on the Levy would be great and Heather said she would gladly get the word out about those also, just to inform her as the time came.

CONVENED

At 7:45 p.m., the Board convened for executive session pursuant to RCW 42.30.110, Section (g) personnel matters, for approximately 30 minutes with no business to follow. Executive session was extended.

ADJOURNMENT – Regular board meeting adjourned at 9:40 p.m.

Wayne Elston, Director

Leslie Johnson, Director

Ivan Howard, Director

Tawny Garrett, Director

Tim Cook, Chairman

Wade Haun, Superintendent