

**KIONA-BENTON CITY SCHOOL DISTRICT NO. 52  
1107 GRACE AVENUE  
BENTON CITY, WASHINGTON 99320**

**Board Minutes of  
Monday, December 28, 2009**

Members Present: Dan Raap, Chairman  
Joe Schroeder, Director

Charles T Gray, Director  
Rom Castilleja, Secretary to the Board  
Kimberly Scott, Executive Director of Financial Services, Recorder

Members Absent: None

Visitors: Jill Renz-Whitman, Gary Howell, and Troy Jamieson

**CALL TO ORDER**

Chairman D. Raap called the regular meeting to order at 7:00 p.m. at the District Office.

Supt. Castilleja swore in the new board members Gary Howell and Jill Renz-Whitman and reelected board members Charlie Gray and Dan Raap

**PLEDGE OF ALLEGIANCE**

Pledge of Allegiance conducted.

**DELEGATIONS**

Supt. Castilleja awarded Kim Scott the first annual role order of the bear award for being an outstanding employee. In Kim's five years with the district, she is allows looking at better ways to operate the districts business operations more efficiently. Some of the various ways she has found to be more efficient with the districts resources and save the district money are:

1. Traffic safety program was contracted out to allow instead of operating an unfunded program. This was a savings to the district of \$65,000 annually.
2. Food Service program now is operating in the black.
3. Investment earnings on the Capital Project fund exceeded project manager projection by \$110,000. This was the result of good investment strategies.
4. New financial software purchase will save the district around \$26,000 annually.

**PROPOSED CONSENT AGENDA**

The Board:

Minutes from December 14,-2009

Resignations – none

Leave Request: Terry Landoe

General Fund	#36150-36258	Totaling	\$158,425.64
ASB Fund	#3435-3457	Totaling	\$36,945.27

Payroll Distribution	Certificated = \$691,879.10	Classified = \$277,130.31
a. Total = \$968,057.63	Warrant #36259--36330	\$341,652.30

A correction was noted to be made in the Minutes from December 14, 2009. Gary Howell was the visitor attending the meeting not Larry Howell. This was noted and minutes were amended.

Motion was made to approve the consent agenda by Director Gray and seconded by Director Schroeder

A unanimous vote to approve the consent agenda with a 5/0 vote.

#### **PUBLIC COMMENTS -**

None

#### **Board Elections**

##### **Chairman**

Director Jill Renz-Whitman nominated Dan Raap as board Chairman this was seconded by Director Gray.

A unanimous vote to approve Dan Raap as the board Chairman for 2010 with a 5/0 vote.

##### **Co-Chairman**

Director Gray nominated Joe Schroeder as board Co-Chairman this was seconded by Director Jill Renz-Whitman.

A unanimous vote to approve Joe Schroeder as the board Co-Chairman for 2010 with a 5/0 vote.

##### **Legislation Representative**

Director Raap nominated Joe Schroeder as Legislative Representative this was seconded by Director Gray.

A unanimous vote to approve Joe Schroeder as the Legislative Representative for 2010 with a 5/0 vote.

Director Renz-Whitman nominated Dan Raap as a back- up Legislative Representative this was seconded by Director Gray.

A unanimous vote to approve Dan Raap as back-up Legislative Representative for 2010 with a 5/0 vote.

#### **UNFINISHED BUSINESS-**

##### **Adjust School Calendar for March 18/Test dates**

The board was in consensus that calendar option 3 was the best choice for the district.

#### **NEW BUSINESS**

##### **Declaration of Emergency to replace freezer**

The refrigeration storage unit for the nutrition program went out. The quick fix would cost around seven to nine thousand dollars. The problem with that is the rest of the unit is outdated. We replaced the compressor approximately a year and half ago hoping that this would by use at least 5 years. The warranty has gone out on the compressor and the freezer no longer works again. For safety and efficiency purposes at this time, it makes more sense to purchase a new unit. We are able to temporary store all the food at the store.

The time it will take to have gone through a formal bidding process, we do not have at this time. We figure it would take at least 6 weeks to go through that type of bidding process.

We need to declare an emergency purchase so we will not risk losing all the food we have for our food program. Without the food, we would not be able to continue our nutrition program.

A motion was made by Director Gray and seconded by Director Raap to declare an emergency purchase for a freezer replacement

A unanimous vote to approve an emergency purchase of a freezer refrigeration storage unit for the nutrition program with a 5/0 vote.

**Superintendent Report**

On January 6, 2010 there will be a legislation conference in Olympia. There will be various groups speaking with legislators between the months of January to March. The plan is every week various individuals will make themselves visible in Olympia in hopes to show that districts and ESDs are very concerned about some of the proposed cuts the governor placed in her preliminary budget in December...

ESD123 has placed an explorer on their surplus list. We will be taking a look at this vehicle as a possible option for a district vehicle.

**ADJOURNMENT** – Regular board meeting adjourned at 8.18 p.m.

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**Joe Schroeder, Director**

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**Gary Howell**

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**Charles T. Gray, Director**

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**Jill Renz-Whitman**

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**Dan Raap, Chairman**

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**Rom Castilleja, Superintendent**