

**KIONA-BENTON CITY SCHOOL DISTRICT NO. 52
1107 GRACE AVENUE
BENTON CITY, WASHINGTON 99320**

**Board Minutes of
Monday, February 24, 2014**

Members Present: Tim Cook, Chairman
Wayne Elston, Director
Leslie Johnson, Director
Ivan Howard, Director
Kimberly Scott, Assistant Superintendent

Members Absent: None.

Visitors: See attached.

CALL TO ORDER

Chairman Cook called the regular meeting to order at 7:00 p.m. the District Office.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance conducted.

DELEGATIONS:

Superintendent Haun shared with the Board that High School teacher, Holli Prior was the District's Crystal Apple Award recipient. He indicated that there will be an awards ceremony at Columbia Basin College (CBC) on March 13, at 4:30 p.m. and wanted to make sure that everyone was invited to attend. He also indicated that the Art Show was also going on at CBC through March 7 and that he would be going there sometime this week to select one of the pieces of art for the Superintendents Award. Chairman Cook asked about the hours and Donna Baumgartner indicated that the Art Show was open until 8:00 p.m.

FINANCIAL REPORT:

Assistant Superintendent, Kimberly Scott presented the financial numbers of all fund activity to the Board. Ending fund balance numbers were reviewed and shared. The General Fund balance is \$940,797.25, Capital Projects \$121.67, Debt Service \$97,041.33, ASB \$294,070.75, Transportation \$94.33, and PILT \$44,311.82.

Chairman Cook amended agenda to add Mitch Engelhart Fundraiser under a) of New Business, changed b) to 1080 rule, and c) Board interviews and moved Executive Session to New Business.

PROPOSED CONSENT AGENDA

Minutes from February 10 and February 13, 2014

Resignations: Delia McGhan, Cheer Coach; Tom Johnson, Teacher.

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment.

| | |
|---------------------------------------|------------------------|
| Payroll General Fund - \$1,022,834.26 | Vouchers 8, 1037, 1038 |
| AP General Fund- \$42,734.70 | Vouchers 1035, 1036 |
| AP ASB Fund - \$5,319.64 | Vouchers 1036 |
| Warrants 106265-106337 | |

A motion was made to approve the consent agenda by Director Johnson and seconded by Director Howard.

Unanimous vote to approve the consent agenda with a 4/0 vote.

UNFINISHED BUSINESS

1620-P (Procedure)

Chairman Cook shared that the District currently has a Policy 1620 and procedures for that policy relating to Superintendent and Board relations. He indicated that the Board would like to keep the policy and remove the procedures as the policy already states what the procedures do, but tightens it up so it is not ten (10) pages long.

A motion was made to remove 1620-P (Procedures) from Policy 1620 by Director Elston and seconded by Director Johnson.

Unanimous vote to remove 1620-P (Procedures) from Policy 1620 with a 4/0 vote.

Bullying and Harassment Policy

Assistant Superintendent Scott indicated that she had provided the Board with Kennewick's policy and procedures for review. She indicated that the only real difference is that Kennewick had added the separate bullying policy piece of it to their policy and that their procedure pretty much mirrored the one that the Board has already looked at. Assistant Superintendent Scott indicated that the only difference was the addition of cyber bullying and a couple of paragraphs that incorporated the cyber bullying piece for students. She indicated that she had run it by staff and had not received any objections and the feedback that was received indicated that the policy needs to be developed and out to all the buildings and how to implement the procedures. She indicated that staff notification and getting the principals on board by using the form that OSPI has out there as an example and cleaning up the procedure which has the samples included. Chairman Cook asked about preparing it for Kiona-Benton City School District use and Assistant Superintendent Scott indicated that it would be cleaned up. Chairman Cook indicated that his would be considered the second reading and asked that it be sent out to all staff for any additional input.

Consent Agenda – 2/10/14

Chairman Cook indicated that during the last Board meeting, Ivan Howard had his daughter listed under hires as a cook and that he did not catch it due to a different last name. Chairman Cook indicated that the Board received an email from Director Howard later that night indicating that this had been missed. Due to this, Chairman Cook indicated that this piece of the February 10, 2014 Consent Agenda would have a revote and that Director Howard would recuse himself from the vote. There was some clarification as to Directors Howard's daughter name and a new motion was requested for her hire.

A motion was made to approve the hire of Ivy Minnich as the High School Head Cook by Director Johnson and seconded by Director Elston.

Vote to approve the hire of Ivy Minnich as the High School Head Cook with a 3/0 vote.

NEW BUSINESS

Mitch Engelhart Fundraiser

The Board was provided with a fundraiser flyer for Mitch Engelhart. Chairman Cook asked his brother, Vic Engelhart, what he was asking of the Board and he indicated that he wanted their permission to post the flyers throughout the schools and possibly have it added to the reader board at the Middle/Elementary school. Mr. Engelhart indicated that he wanted to make sure he dotted his i's and crossed his t's. The Board was in consensus that Mr. Engelhart's requests shouldn't be a problem.

1080 Rule/24 Credits

Superintendent Haun shared with the Board the status of the proposed substitute Bill 6552. He indicated that its implementation has been delayed until 2015/16 school year and that there was a decision to average out the 1080 hours to 1027 hours through K-12. He indicated that grades 1-8 can be 1000 hours and grades 9-12 can be 1080, allowing districts to average out to 1027. Superintendent Haun also indicated that the Core 24 credits implementation would be for the 2015/16 school year. The State will be adding two (2) credits to the graduation requirements, but they are Career and College Ready requirement of two (2) extra credits and there is some leeway in what the extra credits can be.

Board Interviews

Chairman Cook asked that the three (3) Board applicants to proceed to the front of the room. Director Johnson explained to the applicants that there were eight (8) questions, which they each had a copy of and that the Board would randomly ask them a different question of the eight (8). The Board proceeded to ask the questions of the applicants with the intent to discuss during executive session.

CONVENED

At 7:34 p.m., the Board convened for executive session pursuant to RCW 42.30.110, Section (g) personnel matters, for approximately 30 minutes with business to follow.

RECONVENED

The Board reconvened the regular board meeting at 7:57 p.m. Chairman Cook requested a vote to appoint Tawny Garrett to the open Board position vacated by Wade Haun.

Roll call vote as follows: Director Howard, yes; Director Johnson, yes; Director Elston, no; and Chairman Cook, yes.

Vote to appoint Tawny Garrett to the open Board position vacated by Wade Haun with a 3/1 vote.

Superintendent Haun proceeded to swear Tawny Garret in as a Board Member for the Kiona-Benton City School District and she took her place with the Board.

PRINCIPAL REPORTS

a. KB Elementary

Principal Bernardo Castillo indicated that they have been updating their priority school plan which they have been working on since the beginning of the school year. He indicated that they have been working really hard with their OSPI coach and they have a plan review due at the end of this week. He indicated that the coach was here all day today and a lot was accomplished and she will be back in Wednesday to finalize that plan for submittal to OSPI. He indicated that there was a meeting with teachers on February 14, to collect input and any evidence towards that plan so it can be included to show what progress has been made so far. Principal Castillo indicated that the coach has been doing a really good job in assisting with preparing the plan, but also for a visit by a team from OSPI in the spring to evaluate the plan and see how the school is doing. He indicated that next Tuesday was the PTO Family Reading Night and the Board is welcome to participate and starts at 5:30 p.m. He also indicated that the Elementary has an anti-bullying assembly scheduled for March 5 and that Mr. Perry is working with Tri-City Dust Devils to bring in that program for our students. Principal Castillo extended an invitation for March 11 to come either participate or enjoy watching staff during McTeacher's Night. He indicated that they would be at two (2) different sites from 5:00 to 7:00 p.m.; K-2 teachers will be at the Queensgate

McDonalds and 3-5 teachers will be at the Welsian Way McDonalds. He also indicated that he and Mr. Perry would be visiting both sites. Director Elston asked about the Reading Olympics and if the Elementary was looking to do that again. Principal Castillo indicated that after meeting with the leadership team and spending so much time with priority school requirements, that this program would be tabled for this year.

b. KB Middle School

Principal Chuck Feth indicated that he had sent the Board an email briefly covering highlights from the Middle School. He indicated that they had just completed the Reading and Math Benchmark data meetings. Principal Feth reminded the Board that these were to review test scores using an outside expert that interprets the test and really find out how they are doing according to the standards. Coming up on Thursday, is a dance and sports awards in which Principal Feth extended an invitation to the Board to attend these events. The dance is from 3:30 to 5:00 p.m. and the sports awards ceremony starts at 6:30 p.m. He shared that this coming Friday 8th grade students would be attending a career field trip to CBC, which GearUp staff were coordinating. He indicated that it was a good opportunity for our students and their first college experience. They will be touring the campus and attending career workshops throughout the day. Principal Feth indicated the Middle School would be having their building day in March and in the process of rounding out an agenda to look at important items to include the Smarter Balance assessments that will be in place next year. He indicated that they also have sections working on Common Core with individual groups in Language Arts, Math and Science with the Next Generation Science standards out and teachers have not really been exposed to them. They have someone from the ESD coming to cover that with them and look at main parts and how the curriculum will need to be adjusted to meet the evolving standards. Principal Feth indicated that Camp Wooten is scheduled for June 2 – June 6, 2014. He indicated that they are working at getting out applications for high school counselors this next week and will be working with the high school to identify good candidates and make sure that it matches up with their class schedules and high school requirements to cause minimal impact to the high school. Principal Feth indicated that he, Principal Castillo and the Smarter Balance staff are working on a schedule to coordinate how to get all the students in and out of computer labs to complete state testing. He asked if there were any questions and Director Johnson asked about March being the anti-bullying month and if there was anything planned for the Middle School. Principal Feth indicated that this Friday a group of students put together a program for the remaining students, and additionally throughout the year bullying and harassment is addressed during CAVE activities.

c. KB High School

Principal Wayne Barrett not available and excused.

SUPERINTENDENTS' REPORT

Superintendent Haun that all he really had to report is that he is having meetings, talking to people, roaming the halls, and getting to know everyone. He indicated that winter sports had just finished and the High School has done really.

PUBLIC COMMENTS

An attendee asked the Board if the agenda could be made available on the website prior to meetings so if there was something specific that a parent would like to hear or address. The Board indicated that the agenda is not normally done until Friday afternoon, but they would see about getting that done. She then asked about the bullying harassment policy and if the Board intended to get parent input. Director Elston asked about the ability to place the draft policy on the website for parents to access. Assistant Superintendent Scott indicated it shouldn't be a problem once it was ready. The attendee asked that the PTO

be notified when it was available so the word could be spread that it was available. Director Elston asked about using Survey Monkey for future community input.

Dan Raap addressed the Board about the agenda and in the paper it indicated that the agenda was not available under media announcements, but other schools had items listed there. He then asked about putting the meeting time on the reader board prior to Board meetings. Mr. Raap also asked about the approval of Superintendent Haun's contract and it was confirmed by Chairman Cook that is happened during the January 27, 2014 meeting, approving him to start on February 3 and is in the meeting minutes. Director Johnson thanked him about the reader board suggestion.

An attendee asked if Policy 5250 Staff Responsibility and Conduct applied to the Board Members and Director Johnson confirmed that it did and that they have to follow all the policies of the District.

ADJOURNMENT – Regular board meeting adjourned at 8:34 p.m.

Wayne Elston, Director

Leslie Johnson, Director

Ivan Howard, Director

Tawny Garrett, Director

Tim Cook, Chairman

Wade Haun, Superintendent